



2024/25 AMFA TEAM EXPENSE FOR NON-PARENT COACHES POLICY

PURPOSE

The Abbotsford Minor Fastball Association (“AMFA”) aims to strengthen our community by connecting citizens under a common interest and allowing every child to explore the joy of sport while honouring our core values of commitment, passion, effort, integrity, and equality.

The AMFA is grateful for the commitment of all coaches who devote time and energy to coaching minor sports in our community and fully supports the inclusion of non-parent coach-related expenses into all team budgets. The purpose of this Team Expense for Non-Parent Coaches Policy is to provide teams guidance on appropriate reimbursements for non-parent coaches for expenses accrued during coaching activities including driving to out-of-town games, attending tournaments, etc., and is intended to support coaches who commit to attending at least 75% of team commitments. Teams must include this consideration when preparing their budgets for the season, as these reimbursements will be covered by the team.

POLICY

Fuel:

1. Fuel allowance will be set at \$100 per month (October to June) to a max of 4 coaches.
 - a) In addition, fuel costs will be reimbursed 0.70 per km to a max of 4 coaches for out-of-town tournaments.
Out-of-town is defined as tournaments occurring on Vancouver Island or at locations beyond the North Vancouver to Chilliwack corridor (i.e. outside of the Lower Mainland).
2. If a team exceeds 4 non-parent coaches, alternating or lowering the fuel allowance amount so additional coaches can be reimbursed will be up to the discretion of the coaching staff/team manager.
3. If a non-parent coach attends less than 75% of games or practices in a month, the fuel allowance may be reduced at the discretion of the coaching staff/team manager in consultation with that coach.



Updated Sept 16, 2024

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Travel:

4. Any tournament where a non-parent coach needs to fly or drive will have the following expenses included in the team budget:
 - a) Flights
 - b) Rental cars
 - c) Accommodation while at tournaments
 - d) Checked bags
 - e) Airport parking
 - f) Fuel, as noted above

Food:

5. For out-of-town tournaments, a per diem of \$50/day/coach (for a max of 4 coaches) must be included in the team budget.



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